

Statement of purpose

Health and Social Care Act 2008

Part 1

**The provider's name, legal status, address
and other contact details**

Including address for service of notices and other documents

Please first read the guidance document *Statement of purpose: Guidance for providers*

Statement of purpose, Part 1

Health and Social Care Act 2008, Regulation 12, schedule 3

The provider's business contact details, including address for service of notices and other documents, in accordance with Sections 93 and 94 of the Health and Social Care Act 2008

1. Provider's name and legal status

| | | | | | | |
|---------------------------------|---------------------------------------|--------------------------|-------------|--------------------------|--------------|-------------------------------------|
| Full name¹ | St Barnabas Hospices (Sussex) Limited | | | | | |
| CQC provider ID | 1-101635471 | | | | | |
| Legal status¹ | Individual | <input type="checkbox"/> | Partnership | <input type="checkbox"/> | Organisation | <input checked="" type="checkbox"/> |

2. Provider's address, including for service of notices and other documents

| | |
|--|--|
| Business address² | 2 Titnore Lane |
| Town/city | Worthing |
| County | West Sussex |
| Post code | BN12 6NZ |
| Business telephone | 01903 706308 |
| Electronic mail (email)³ | Cathy.Stone@stbh.org.uk |

By submitting this statement of purpose you are confirming your willingness for CQC to use the **email address** supplied at Section 2 above for service of documents and for sending all other correspondence to you. Email ensures fast and efficient delivery of important information. If you do not want to receive documents by email please check or tick the box below. We will not share this email address with anyone else.

| | |
|--|--------------------------|
| I/we do NOT wish to receive notices and other documents from CQC by email | <input type="checkbox"/> |
|--|--------------------------|

¹ Where the provider is a partnership please fill in the partnership's name at 'Full name' in Section 1 above. Where the partnership does not have a name, please fill in the names of all the partners at Section 3 below

² Where you do not agree to service of notices and other documents by email they will be sent by post to the business address shown in Section 2. This includes draft and final inspection reports. This postal business address will be included on the CQC website.

³ Where you agree to service of notices and other documents by email your copies will be sent to the email address shown in Section 2. This includes draft and final inspection reports.

Please note: CQC can deem notices sent to the email or postal address for service you supply in your statement of purpose as having been served as described in Sections 93 and 94 of the Health and Social Care Act 2008. The address supplied must therefore be accurate, up to date, and able to ensure prompt delivery of these important documents.

| 3. The full names of all the partners in a partnership | |
|---|--|
| Names: | |

Statement of purpose

Health and Social Care Act 2008

Part 2

Aims and objectives

Please read the guidance document *Statement of purpose: Guidance for providers*.

Aims and objectives

What are your aims and objectives in providing the regulated activities and locations shown in part 3 of this statement of purpose

St Barnabas Hospices (Sussex) Limited provides palliative care services through its adult hospice, St Barnabas House, and its children's hospice, Chestnut Tree House. The charity seeks to ensure that its services are equally available to all adults and children who meet the referral criteria and this includes all diverse groups within the population covered by the service. The charity ensures that all staff involved in decisions about care and treatment make such decisions based on professional codes of practice and legal and ethical principles. Care plans are discussed with patients and, where appropriate, relatives and parents. A multidisciplinary approach enables a variety of individualised risk factors and benefits to be considered. A robust clinical governance structure is in place monitoring indicators of both quality and risk.

As a charity, St Barnabas Hospices receives limited funding from statutory authorities and raises most of its funding through legacies and its own fundraising activities, which include a retail chain of 22 shops, a lottery and many fundraising events. All of the activities undertaken by the charity are to further its charitable purposes for the benefit of the public.

The organisations vision is that no one should face death or bereavement without the care and support they deserve. The organisations mission is to achieve dignity, comfort and choice for all children and adults facing the end of life. This care is delivered to adult patients and their families throughout Adur, Arun and Worthing areas of West Sussex through St Barnabas House and to children and their families throughout both East and West Sussex and parts of South East Hampshire through Chestnut Tree House. No charge is made for any of the services provided.

St Barnabas House aims to support end of life care for adults in their home, in the community and at the hospice for those who need the services in the Worthing, Adur and Arun area.

Chestnut Tree House aims to care for every child or young person with a life shortening condition and family who needs support in East and West Sussex and South East Hampshire.

COVID 19 OUTBREAK : UPDATE TO STATEMENT OF PURPOSE

ST Barnabas House:

Five extra single rooms have been opened for End of Life Patients. In extremis these will be utilized for patients requested by the NHS to support during the COVID 19 pandemic outbreak.

Chestnut Tree House:

From Monday 23rd March 2020 Chestnut Tree House has been closed for respite care for In Patients and Day Patients. Patients requiring End of Life Care will remain open for both Acute and Community.

Box will expand if completed using a computer

Statement of purpose

Health and Social Care Act 2008

Part 3

Location(s), and

- the people who use the service there
- their service type(s)
- their regulated activity(ies)

Fill in a separate part 3 for each location

| | | | | |
|--|---|----------------|---|-----------|
| The information below is for location no.: | 1 | of a total of: | 2 | locations |
|--|---|----------------|---|-----------|

| | |
|-------------------------|---|
| Name of location | St Barnabas House |
| Address | 2 Titnore Lane Worthing West Sussex |
| Postcode | BN12 6NZ |
| Telephone | 01903 706308 |
| Email | Cathy.Stone@stbh.org.uk |

Description of the location

(The premises and the area around them, access, adaptations, equipment, facilities, suitability for relevant special needs, staffing & qualifications etc)

St Barnabas House hospice is a registered charity that provides specialist palliative care to adults with advanced progressive life-limiting illnesses, both within the hospice and in the comfort of their homes. Palliative care is the total care of people whose illness is not responsive to curative treatment. St Barnabas provides care for people deemed to be within the last 12 months of life, irrespective of underlying disease.

The multi-professional team strive to address the physical, psychological, social and spiritual needs of patients and their families with respect for personal, cultural and religious values, beliefs and practices. Care delivered or advice given is focused and family centred with respect for confidentiality, privacy, dignity, autonomy and informed choice.

A purpose built facility opened in 2011, the building is situated on the outskirts of Worthing and is accessible by car, bus, bicycle and on foot, as well as being a 7 minute walk to the nearest train station. The site is level and wheelchair access is enabled through all permitted areas of entry. Whilst all internal clinical services are delivered on the ground floor of the building, installation of a lift up to the first floor helps people access our education and administration areas.

The service includes a 20 bed In-Patient Unit, a Day Hospice with 18 places, a Community Palliative Care team, a Family Services team, a 'Hospice at Home' team and an Education Department. Care is delivered through a team that consists of doctors, nurses, social workers, counsellors, a chaplain, physiotherapists, complementary therapists, an artist-in-residence, a Hospice at Home team and volunteers. Services are free to people and St Barnabas House is largely dependent on donations and fund-raising by volunteers in the community.

The building is well stocked in terms of modern equipment, with each patient room containing a walk in en suite facility, as well as easy access to a private garden area. Moving and handling equipment is available in all clinical areas and bariatric equipment is also available, should this be required.

Staff qualifications are checked on commencement of employment at St Barnabas and are periodically reviewed as part of an annual appraisal and review process. Staff are encouraged to maintain their on-going professional development through use of the on-site education centre, as well as through attendance of external training sessions. Where applicable, staff are also supported with professional revalidation requirements.

A total of 137 staff are currently employed to deliver regulated activities at St Barnabas House. A number of staff are part time, which is reflected in the fact that the organisation has a total whole time equivalent establishment of 102 posts.

A central feature of the holistic approach at St Barnabas is the support given to relatives and family members of people being cared for. Although a facet of all clinical services at the hospice, the Family Services Team through pre and post bereavement care specifically supports families, including occasional children under 18, when required. This also includes supervised use of the art facility by under 18s on an individual basis, where deemed suitable.

No of approved places / overnight beds (not NHS)

20

CQC service user bands

The people that will use this location ('The whole population' means everyone).

| | | | | | |
|--------------------------------|-------------------------------------|---|-------------------------------------|--------------------------|--------------------------|
| Adults aged 18-65 | <input checked="" type="checkbox"/> | Adults aged 65+ | <input checked="" type="checkbox"/> | | |
| Mental health | <input type="checkbox"/> | Sensory impairment | <input checked="" type="checkbox"/> | | |
| Physical disability | <input checked="" type="checkbox"/> | People detained under the Mental Health Act | <input type="checkbox"/> | | |
| Dementia | <input checked="" type="checkbox"/> | People who misuse drugs or alcohol | <input type="checkbox"/> | | |
| People with an eating disorder | <input type="checkbox"/> | Learning difficulties or autistic disorder | <input type="checkbox"/> | | |
| Children aged 0 – 3 years | <input type="checkbox"/> | Children aged 4-12 | <input type="checkbox"/> | Children aged 13-18 | <input type="checkbox"/> |
| The whole population | <input type="checkbox"/> | Other (please specify below) | | <input type="checkbox"/> | |
| | | | | | |

| The CQC service type(s) provided at this location | |
|--|--------------------------|
| Acute services (ACS) | <input type="checkbox"/> |
| Prison healthcare services (PHS) | <input type="checkbox"/> |
| Hospital services for people with mental health needs, learning disabilities, and problems with substance misuse (MLS) | <input type="checkbox"/> |
| Hospice services (HPS) | X |
| Rehabilitation services (RHS) | <input type="checkbox"/> |
| Long-term conditions services (LTC) | <input type="checkbox"/> |
| Residential substance misuse treatment and/or rehabilitation service (RSM) | <input type="checkbox"/> |
| Hyperbaric chamber (HBC) | <input type="checkbox"/> |
| Community healthcare service (CHC) | <input type="checkbox"/> |
| Community-based services for people with mental health needs (MHC) | <input type="checkbox"/> |
| Community-based services for people with a learning disability (LDC) | <input type="checkbox"/> |
| Community-based services for people who misuse substances (SMC) | <input type="checkbox"/> |
| Urgent care services (UCS) | <input type="checkbox"/> |
| Doctors consultation service (DCS) | <input type="checkbox"/> |
| Doctors treatment service (DTS) | <input type="checkbox"/> |
| Mobile doctor service (MBS) | <input type="checkbox"/> |
| Dental service (DEN) | <input type="checkbox"/> |
| Diagnostic and or screening service (DSS) | <input type="checkbox"/> |
| Care home service without nursing (CHS) | <input type="checkbox"/> |
| Care home service with nursing (CHN) | <input type="checkbox"/> |
| Specialist college service (SPC) | <input type="checkbox"/> |
| Domiciliary care service (DCC) | <input type="checkbox"/> |
| Supported living service (SLS) | <input type="checkbox"/> |
| Shared Lives (SHL) | <input type="checkbox"/> |
| Extra Care housing services (EXC) | <input type="checkbox"/> |
| Ambulance service (AMB) | <input type="checkbox"/> |
| Remote clinical advice service (RCA) | <input type="checkbox"/> |
| Blood and Transplant service (BTS) | <input type="checkbox"/> |

| Regulated activity(ies) carried on at this location | | |
|--|--------------------------|--|
| Personal care | X | |
| Registered Manager(s) for this regulated activity: Catherine Brigid Stone | | |
| Accommodation for persons who require nursing or personal care | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Accommodation for persons who require treatment for substance abuse | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Accommodation and nursing or personal care in the further education sector | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Treatment of disease, disorder or injury | X | |
| Registered Manager(s) for this regulated activity: Catherine Brigid Stone | | |
| Assessment or medical treatment for persons detained under the Mental Health Act | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Surgical procedures | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Diagnostic and screening procedures | X | |
| Registered Manager(s) for this regulated activity: Catherine Brigid Stone | | |
| Management of supply of blood and blood derived products etc | X | |
| Registered Manager(s) for this regulated activity: Catherine Brigid Stone | | |
| Transport services, triage and medical advice provided remotely | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Maternity and midwifery services | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Termination of pregnancies | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Services in slimming clinics | <input type="checkbox"/> | |
| Registered Manager(s) for this regulated activity: | | |
| Nursing care | X | |
| Registered Manager(s) for this regulated activity: Catherine Brigid Stone | | |
| Family planning service | <input type="checkbox"/> | |

Registered Manager(s) for this regulated activity:

Statement of purpose

Health and Social Care Act 2008

Part 4

Registered manager details

Including address for service of notices and other documents

Please first read the guidance document *Statement of purpose: Guidance for providers*

| | | | | |
|--|---|----------------|---|---|
| The information below is for manager number: | 1 | of a total of: | 1 | Managers working for the provider shown in part 1 |
|--|---|----------------|---|---|

| | |
|-------------------------------|------------------------|
| 1. Manager's full name | Catherine Brigid Stone |
|-------------------------------|------------------------|

| 2. Manager's contact details | |
|--|-------------------------------------|
| Business address | St Barnabas House 2 Titnore Lane |
| Town/city | Worthing |
| County | West Sussex |
| Post code | BN12 6NZ |
| Business telephone | 01903 706308 |
| Manager's email address¹ | |
| Cathy.Stone@stbh.org.uk | |

¹ Where the manager has agreed to service of notices and other documents by email they will be sent to this email address. This includes draft and final inspection reports on all locations where they manage regulated activities.

Where the manager does not agree to service of notices and other documents by email they will be sent by post to the provider postal business address shown in Part 1 of the statement of purpose. This includes draft and final inspection reports on all locations.

Please note: CQC can deem notices sent to manager(s) at the relevant email or postal address for service in this statement of purpose as having been served, as described in Sections 93 and 94 of the Health and Social Care Act 2008. The address supplied must therefore be accurate, up to date, and able to ensure prompt delivery of these important documents to registered managers.

| 3. Locations managed by the registered manager at 1 above | |
|--|--|
| (Please see part 3 of this statement of purpose for full details of the location(s)) | |
| Name(s) of location(s) (list) | Percentage of time spent at this location |

| | |
|--|------|
| St Barnabas House Chestnut Tree House | 100% |
|--|------|

| 4. Regulated activity(ies) managed by this manager | | |
|--|-------------------------------------|--|
| Personal care | <input checked="" type="checkbox"/> | |
| Accommodation for persons who require nursing or personal care | <input type="checkbox"/> | |
| Accommodation for persons who require treatment for substance abuse | <input type="checkbox"/> | |
| Accommodation and nursing or personal care in the further education sector | <input type="checkbox"/> | |
| Treatment of disease, disorder or injury | <input checked="" type="checkbox"/> | |
| Assessment or medical treatment for persons detained under the Mental Health Act | <input type="checkbox"/> | |
| Surgical procedures | <input type="checkbox"/> | |
| Diagnostic and screening procedures | <input checked="" type="checkbox"/> | |
| Management of supply of blood and blood derived products etc | <input checked="" type="checkbox"/> | |
| Transport services, triage and medical advice provided remotely | <input type="checkbox"/> | |
| Maternity and midwifery services | <input type="checkbox"/> | |
| Termination of pregnancies | <input type="checkbox"/> | |
| Services in slimming clinics | <input type="checkbox"/> | |
| Nursing care | <input checked="" type="checkbox"/> | |
| Family planning service | <input type="checkbox"/> | |

| 5. Locations, regulated activities and job shares |
|---|
| <p>Where this manager does not manage all of the regulated activities ticked / checked at 4 above at all of the locations listed at 3 above, please describe which regulated activities they manage at which locations below.</p> <p>Please also describe below any job share arrangements that include or affect this manager.</p> |
| <p>Non applicable</p> |