

Charity Fundraiser Agreement – Brighton Half Marathon 2025



Participant's Name: _____

Participant's Full Address: _____

Challenge: Brighton Half Marathon 2025

Date: 02 March 2025

This Fundraiser Agreement ("Agreement") is made and entered into between the above named participant ("Participant") and St Barnabas Hospices Ltd, located at 2 Titnore Lane, Worthing, West Sussex, BN12 6NZ, herein referred to as the "Charity" encompassing both St Barnabas House and Chestnut Tree House.

The Participant hereby agrees to the following terms and conditions:

Minimum Sponsorship

- 1.1 The Participant agrees to raise a minimum sponsorship of £200 for the Charity in order to participate in the aforementioned challenge. The Participant shall make every effort to raise additional sponsorship funds beyond the minimum requirement.
- 1.2 The Participant agrees to raise at least 80% (£160) of the minimum sponsorship no later than 2nd February 2025 (1 month before the event day).
- 1.3 The Participant understands that the registration fee associated with this challenge is non-refundable and is not included in the minimum sponsorship total.

Sponsorship Payment

- 2.1 The minimum sponsorship amount of £200 shall be paid to the Charity no later than 1 month after the event.
- 2.2 The Participant agrees to keep a record of the names, addresses, and amounts donated or pledged by all sponsors and provide such details to the Charity upon request.
- 2.3 The Participant agrees to promptly obtain and remit to the Charity all sums pledged or received from sponsors within 28 days of receipt.

Donations and Fundraising

- 3.1 The Participant agrees to ensure that all donations made by cheque from the donor are payable to St Barnabas House Hospices.
- 3.2 The Participant agrees to provide the Charity with a progress report upon request.

Compliance and Conduct

- 4.1 The Participant understands that Gift Aid is not included in the minimum sponsorship and acknowledges that monies raised from Gift Aid are valuable additional income for the Charity.

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4.2 The Participant agrees to raise all sponsorship using legal methods and comply with the advice provided in the Fundraising Pack.

4.3 The Participant shall not conduct house-to-house collections as a means of fundraising.

4.4 The Participant shall not collect funds in any public place without first obtaining a collector's license from the local authority.

4.5 The Participant shall not collect funds on private property, including shops and pubs, without obtaining permission from the owner. Or conduct any raffle or lottery without first contacting the Charity.

4.6 The Participant agrees to notify the Charity well in advance of organising any public events.

4.7 The Participant shall not reproduce the Charity's logo but shall obtain all fundraising materials directly from the Charity.

4.8 The Participant shall not engage in any activities that may bring the name of the Charity into disrepute.

4.9 Any information obtained or used during the course of fundraising shall be owned by the Charity, and no other client or charity shall benefit from such information without the Charity's consent.

4.10 The Participant agrees to abide by the UK Data Protection Act 2018 and all other relevant legislation and regulations.

4.11 The Participant agrees to act lawfully and follow the fundraising guidelines set forth by the organizers of the event and to comply with the Codes of Practice issued by the Institute of Fundraising.

4.12 The Participant shall indemnify the Charity in respect of any costs, claims, loss, or liability incurred by the Charity due to any breach of the terms of this Agreement by the Participant.

Event Participation

5.1 In the event that the Participant does not take part in the Brighton Half Marathon 2025, any sponsorship raised shall be treated as a donation. Refunds may be given to the sponsors, but they must contact St Barnabas House/ Chestnut Tree House directly to initiate the refund process.

5.2 If the participant is unable to take part in the event, and notifies the organisation before 9th January 2025, the Participant does not need to cover the cost of their charity place.

5.3 If the participant is unable to take part in the event, and notifies the organisation after 9th January 2025, the Participant agrees to cover the cost of their charity place by donating £102 to St Barnabas House/ Chestnut Tree House within 1 month of withdrawing from the event.

5.4 The Participant acknowledges that their place in the Brighton Half Marathon 2025 is non-transferable and non-deferable to another event.

5.5 St Barnabas House/ Chestnut Tree House reserves the right to revoke the Participant's charity place at the Brighton Half Marathon 2025 if the Participant fails to meet the fundraising targets set.

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I understand that Brighton Half Marathon Events and St Barnabas House/ Chestnut Tree House reserve the right to withdraw places at the Brighton Half Marathon 2025 if it is deemed in the best interest of the Charity. The Participant acknowledges that maintaining the good reputation of St Barnabas House/ Chestnut Tree House is of utmost importance and accepts that the Charity retains the authority to terminate their fundraising rights should they be in breach of this agreement.

I, the undersigned Participant, confirm that, to the best of my knowledge, my general state of health and fitness is good, and I take full responsibility for my fitness to participate in the Brighton Half Marathon 2025.

Participant's Name: _____

Participant's Signature: _____ Date: _____

Charity's Signature *V. Gordon-Smith*

Date17/05/2024.....

(duly authorised to sign on behalf of the Charity)

STAYING IN TOUCH

The Events Team will keep in touch with you with practical information regarding the event you are registering for and fundraising information.